**INTERNAL QUALITY ASSURANCE CELL**

The meeting of internal quality assurance cell was conducted on 09/04/2019 by 12:30 PM in the Administrative Block and the following members were present.

|  |  |
| --- | --- |
| 1. Prof. Deepa Sharma (PVC) | Chairperson |
| 1. Shri Ashok Kumar (Registrar) | Member |
| 1. Shri Rajendra Pushpad, Finance Officer | Member |
| 1. Prof. R.S Parmar, Professor | Member |
| 1. Prof. S.K Toor, Professor | Member |
| 1. Smt. Asha Yadav, Principal | Member |
| 1. Dr. Sandeep Kumar, DSW | Member |
| 1. Dr. Aditya Sharma, Associate Professor | Member |
| 1. Dr. Surabhi Singhal, Associate Professor | Member |
| 1. Smt. Archana Jain, Assistant Professor | Member |
| 1. Shri Ajay Pratap Singh, Alumni | Member |
| 1. Shri Vaibhav Sharma, Student Council | Member |
| 1. Prof. T.S Easwari, Dean- Pharmacy | Coordinator |

**The minutes of the meeting:**

**Agenda**

1. Academic Bench Mark

* Introduction of new courses and regulatory approval status

1. Administrative Activity

* Quality up-gradation of Infrastructure of University.

1. Extension Activity

* Plan for session 2019-20 for seminar / workshop

1. Research Activity

* Ph.D Entrance for 2019 session and result for session n2018.

1. Training Activity

* Student’s exam status of NPTEL courses and Non teaching computer acquaintance.

**Minutes.**

1. **Academic bench mark**

The plan for new courses introduction of various departments for session 2019-20 and the regulatory requirement for compliance with respect to them was discussed.

1. **Administrative activity.**

The infrastructure quality up-gradation department wise as insisted by PVC for submission to get it sanctioned from management was discussed. Every department expressed their requirement and its importance and facilitation as requested. The facilitation of rooms of Boys and Girls hostel and their up-gradation as per student requirement, shifting of hostel, room moderation were discussed.

1. **Extension Activity.**

The plan for conduction of seminar / workshops at National / International level with sponsorship from professional bodies was discussed. Insistence was made for attracting student participation from other states.

1. **Research Activity**

The Ph.D entrance exam, syllabus and its approval by BOS as per UGC norms was discussed. The status of result for RDC of session 2017 students was discussed.

1. **Training Activity**

Student exam status of NPTEL courses and Non Teaching staff computer acquaintance status was discussed

With the approval of the Chair the following was discussed:

1. Library up-gradation
2. Computer lab up-gradation

**Member Secretary                                                                           Chairperson**