**INTERNAL QUALITY ASSURANCE CELL**

The meeting of Internal Quality assurance cell was conducted on 06/09/17 by 12:30 PM in the Administrative block  and the following members were present.

1.      Prof. Ashok Kumar (Vice Chancellor)               -                Chairperson

2.       Dr. Deepa Sharma (PVC) - Member

3. Prof. Archana Jain                                            -               Member

4.       Prof. S. Parmar                                                 -                Member

5.       Prof. Aditya Sharma                                          -                Member

6.       Dr. Sachin Bhatra                                              -                Member

7.       Prof. A.K. Chauhan                                            -               Member

8.       Prof. Anshu Teotia                                             -                Member

9.       Prof. Renu Mavi                                                 -                Member

10.       Prof. S.K. Toor                                                 -               Member

11.    Mr. Ashok Kumar (Registrar)                            -               Member

12.    Prof. T.S. Easwari                                              -               Members Secretary

**The minutes of the meeting:**

**1.**The IQAC of IIMT University in its persuit for internalization & institutionalization of quality enhancement, initially had a discussion related to IQAC activities as per NAAC requirement & guidelines by honorable Vice Chancellor to its members.

2. To stay atpar with NAAC guidelines it was recommended by VC to reconstitute the IQAC.

3. Every Dean was asked to submit the quality measures of the department in the form of quarterly report as per NAAC guidelines of 43 points which was circulated to all through mail.

4. It was emphasized by the Chairman, that SOP for every activity including examination, admission to be implemented.

5. A review of previous minuted and activities undertaken was done.

6. The realization of University vision and mission into departmental objectives was insisted and requirement of popularisation of the vision & mission among staff and students was also discussed.

**Member Secretary                                                                                                      Chairperson**